

CHAPTER 3  
LICENSE FEES, RENEWAL DATES, FEES FOR DUPLICATE LICENSES AND  
CERTIFICATION OF EXAMINATION SCORES

[Prior to 2/10/88, see Pharmacy Examiners[620] Ch 4]

**657—3.1(147,155A) Renewal date and fee—late application.** A license to practice pharmacy shall expire on the second thirtieth day of June following the date of issuance of the license. The license renewal form shall be issued upon payment of a \$100 fee plus applicable surcharge pursuant to 657—30.8(155A).

Failure to renew the license before July 1 following expiration shall require a renewal fee of \$200 plus applicable surcharge pursuant to 657—30.8(155A). Failure to renew the license before August 1 following expiration shall require a renewal fee of \$300 plus applicable surcharge pursuant to 657—30.8(155A). Failure to renew the license before September 1 following expiration shall require a renewal fee of \$400 plus applicable surcharge pursuant to 657—30.8(155A). Failure to renew the license before October 1 following expiration shall require an appearance before the board and a renewal fee of \$500 plus applicable surcharge pursuant to 657—30.8(155A). In no event shall the fee for late renewal of the license exceed \$500 plus applicable surcharge pursuant to 657—30.8(155A). The provisions of Iowa Code section 147.11 shall apply to a license which is not renewed within five months of the expiration date.

This rule is intended to implement Iowa Code sections 147.10, 147.80, 147.94, 155A.11, and 155A.39.

**657—3.2(155A) Fees.** Only original license certificates issued by the board of pharmacy examiners for licensed pharmacists are valid. Additional original license certificates for licensed pharmacists may be obtained from the board of pharmacy examiners for a prepaid fee of \$5 each.

This rule is intended to implement Iowa Code section 155A.10.

**657—3.3(147) Certification of examination scores.** Certification of examination scores shall be made upon request at no charge.

**657—3.4(155A) Pharmacy license—general provisions.** General pharmacy licenses, hospital pharmacy licenses, special or limited use pharmacy licenses, and nonresident pharmacy licenses shall be renewed on January 1 of each year. All areas where prescription drugs are dispensed or nonproduct pharmacy services are provided by a pharmacist will require a general pharmacy license, a hospital pharmacy license, or a nonresident pharmacy license. Nonresident pharmacy license applicants shall comply with board rules regarding nonresident pharmacy license except where specific exemptions have been granted. Applicants for general or hospital pharmacy license shall comply with board rules regarding general or hospital pharmacy license except where specific exemptions have been granted. Applicants who are granted exemptions shall be issued a “general pharmacy license with exemption,” a “hospital pharmacy license with exemption,” a “nonresident pharmacy license with exemption,” or a “limited use pharmacy license with exemption” and shall comply with the provisions set forth by that exemption. A written request for exemption from certain licensure requirements, submitted pursuant to the procedures and requirements of 657—Chapter 34, will be determined on a case-by-case basis. Limited use pharmacy license may be issued for nuclear pharmacy practice, correctional facility pharmacy practice, and veterinary pharmacy practice. Applications for limited use pharmacy license for these and other limited use practice settings shall be determined on a case-by-case basis.

**3.4(1) *Application form.*** Application shall be on forms provided by the board. The application form for a pharmacy license shall indicate whether a pharmacy is a sole proprietorship (100 percent ownership) and give the name and address of the owner; or if a partnership, the names and addresses of all partners; or if a limited partnership, the names and addresses of the partners; or if a corporation, the names and addresses of the officers and directors. In addition, the form shall require the name, signature, and license number of the pharmacist in charge, the names and license numbers of all pharmacists engaged in practice in the pharmacy, the names and registration numbers of all pharmacy technicians working in the pharmacy, and the average number of hours worked by each pharmacist and pharmacy technician.

**3.4(2) *Fee.*** The fee for a new or renewal license shall be \$100. Failure to renew the license before January 1 following expiration shall require a renewal fee of \$200. Failure to renew the license before February 1 following expiration shall require a renewal fee of \$300. Failure to renew the license before March 1 following expiration shall require a renewal fee of \$400. Failure to renew the license before April 1 following expiration shall require an appearance before the board and a renewal fee of \$500. In no event shall the fee for late renewal of a pharmacy license exceed \$500.

**3.4(3) *Change of owner—closed pharmacy.*** When a pharmacy changes ownership, a new completed application shall be filed with the board, and the old license returned. A fee of \$100 will be charged for issuance of a new license. Closed pharmacies must remit their pharmacy licenses to the board office within ten days of closing.

**3.4(4) *Change of name.*** When a pharmacy changes names, a new completed application shall be filed with the board and the old license returned to the board office. A fee of \$100 will be charged for issuance of a new license.

**3.4(5) *Change of location.*** When a pharmacy changes location, a new completed application shall be filed with the board and the old license returned to the board office. A fee of \$100 will be charged for issuance of a new license. A change of location will require an on-site inspection of the new location.

**3.4(6) *Change of pharmacist in charge.*** When the pharmacist in charge position becomes vacant, a newly completed application shall be filed with the board within 90 days of the vacancy indicating the name of the new pharmacist in charge and the old license returned to the board office. A fee of \$100 will be charged for issuance of a new license.

**3.4(7) *Change of pharmacists.*** Rescinded IAB 7/16/97, effective 8/20/97.

**657—3.5(155A) Wholesale drug license—renewal and fees.** A wholesale drug license shall be renewed no later than January 1 of each year. The fee for a new or renewal license shall be \$100.

Failure to renew the license before January 1 following expiration shall require a renewal fee of \$200. Failure to renew the license before February 1 following expiration shall require a renewal fee of \$300. Failure to renew the license before March 1 following expiration shall require a renewal fee of \$400. Failure to renew the license before April 1 following expiration shall require an appearance before the board and a renewal fee of \$500. In no event shall the fee for late renewal of a wholesale drug license exceed \$500.

This rule is intended to implement Iowa Code sections 155A.13, 155A.14, and 155A.17.

**657—3.6(124,147,155A) Returned check fee.** A fee of \$20 may be charged for any check returned for any reason. If a license, registration, or permit had been issued by the board office based on a check for the payment of fees and the check is later returned by the bank, the board shall request payment by certified check, cashier's check, or money order. If the fees, including returned check fee, are not paid within 15 calendar days of notification of the returned check, the license, registration, or permit is no longer in effect and the status reverts to what it would have been had the license, registration, or permit not been issued. Late payment penalties will be assessed, as provided in board rules, for subsequent requests to renew or reissue the license, registration, or permit.

This rule is intended to implement Iowa Code sections 124.301, 147.100, 155A.6, 155A.11, 155A.13, 155A.13A, 155A.14, and 155A.17.

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